

**CONNECTICUT STATE DEPARTMENT OF EDUCATION**

Bureau of Certification and Professional Development

*NCATE Professional Development Workshop\**

**Developing an NCATE Institutional Report**

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**AGENDA**

1. Nuts and bolts about the Institutional Report
  - a. What is the IR?
  - b. Who should write it?
  - c. Basic information for the writing
  - d. Components
  - e. Exemplary models of the IR
  
2. Precursors to the visit
  - a. Team writing
  - b. Role of dean/chair
  - c. Role of faculty
  - d. When to begin
  - e. What to create
  - f. Curriculum versus assessment
  
3. The Conceptual Framework
  - a. Bringing structure and coherence
  - b. Vision and mission
  - c. Philosophy, purposes, and goals
  - d. Knowledge bases
  - e. Candidate proficiencies aligned with professional, state, and institutional standards
  - f. System of candidate assessment
  - g. Evidence of Conceptual Framework
    1. Shared vision
    2. Coherence
    3. Professional commitment and dispositions
    4. Commitment to diversity
    5. Commitment to technology
    6. Candidate proficiencies aligned with professional and state standards
  
4. ISU assessment system
  
5. Standards
  - a. Standard 1 – Candidate Knowledge, Skills, and Dispositions
  - b. Standard 2 – Program Assessment and Unit Evaluation
  - c. Standard 3 – Field Experiences and Clinical Practices
  - d. Standard 4 – Diversity
  - e. Standard 5 – Faculty Qualifications, Performance, and Development
  - f. Standard 6 – Unit Governance and Resources